



# Weekly Inbox

04 JUNE 2018 Issue 2018

## YOUR WEEKLY INBOX

The Weekly Inbox is produced by the Ipswich and East Suffolk Clinical Commissioning Group for circulation in your practice, to provide you with essential clinical guidance and useful support.

The key below indicates the intended audience of each article:

**GP:** GPs

**PM:** Practice Manager

**Ad:** Administrative staff (including medical secretaries, receptionists)

**PN:** Nurses (including HCAs, Practice Nurses, ANPs)

**Oth:** Other clinicians (including ECP, Pharmacists)

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## FOR ACTION

OC GP PM Ad PN

### 1 Feedback Request – Safeguarding Training 24 May

We hope those of you who attended the recent safeguarding updates at Trinity Park found it useful. Your feedback is important to us so please take a couple of minutes to complete the [Clinical Training and Education Evaluation Form](#). Thank you.

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PM

### 2 Reminder: Practice Manager Forum

The next Practice Manager Forum will take place on the afternoon of **Thursday 14 June** at The Cedars Hotel in Stowmarket (IP14 2AJ). Please [click here](#) to view the agenda.

Please could you let [Eleanor Ward](#) know if you are planning on attending, and whether you have any dietary requirements. Places are limited so please could only one member of staff attend from each practice. Thank you.

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## FOR INFORMATION

GP PM Ad PN

### 3 Mid Essex NHS Trust Paper Switch Off

Please be aware that all new referrals from GPs to first consultant led outpatient services and Mid Essex NHS Trust must now be referred via the NHS e-Referrals system (eRS).

From **Monday 25 June** all new routine referrals from GPs to consultant led outpatient services sent direct to Mid Essex NHS Trust by post/email/fax will be returned to the referring GP without appointment and the GP will be requested to refer via eRS.

From **Monday 25 June** if any urgent/2WW referral is sent by post/email/fax, Mid Essex NHS Trust will immediately contact the referring GP Practice to request that the referral is made via eRS.

[Click here](#) for more information, including a list of exceptions.

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OC GP PM Ad PN

### 4 Suffolk GP Federation Newsletter

[Click here](#) to view the latest newsletter from the Suffolk GP Federation.

This edition includes an update on the work being done by local practice collaboration groups, as well as information about implementing new GDPR regulations.

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OC GP PM Ad PN

### 5 Nick Hulme – Coast to Coast Walk

Nick Hulme, the chief executive of Ipswich and Colchester hospitals, is undertaking the 191 mile Coast to Coast walk for the Ipswich Hospital Charity, in memory of his late wife who died from breast cancer earlier this year. You can donate [HERE](#).

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### 6 Local vacancies

Please click the above link to see the current local GP and practice staff vacancies. If you have a vacancy to advertise here and on our website, please contact [Stuart Graham](#).

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## 7 Find it on our website!

The [Suffolk Local Offer](#) helps children and young people with special educational needs and disabilities (SEND) and their families to make informed choices about the support and services they receive, as well as providing information and resources. A [digital TV display](#) have been produced for you to use in your practices, which can be downloaded from the [Digital Resources](#) page of the CCG website. You can also download a [leaflet](#) for distribution here.

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## INFORMATION GOVERNANCE NEWS

## 8 IG Support for GP Practices

Information Governance Support for GP Practices has been the responsibility of NHS England Regional teams as per the terms of the 2016-18 GP IT Operating Model.

A new version of the model is scheduled for release in the next few weeks, and NHSE have made the decision to devolve responsibility for IG support to Practices to CCGs.

We are working through the implications of this, and will be recruiting to a new role within the CCGs to support Practices with their IG queries once the detail around what is required is released by NHS England.

We are very aware of the fact Practices have not necessarily been given cohesive, structured support from NHSE England in terms of their IG queries, particularly around GDPR, and we commit to ensuring we provide the support Practices need. This support will not negate the need for local Practice knowledge and responsibility around IG, but will provide overarching guidance and the ability for Practices to seek support where needed.

We will be in touch as soon as we have more information.

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## 9 Your Data Matters to the NHS

The '[Your Data Matters to the NHS](#)' campaign has been launched following the introduction of the General Data Protection Regulation. This informs the public how the strict rules about how health and care data can and cannot be used have been strengthened. The NHS is committed to keeping patient information safe and always being clear about how it is used. The campaign will also inform the public they can choose whether their confidential patient information is used for research and planning. More information on the national data opt-out programme is available at [NHS Digital's website](#).

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## 10 Practice SMS & GDPR

Our CCG IG lead and Data Protection Officer (DPO) has told us that consent has already been given to receive texts in terms of patient appointment reminders/confirmations, and therefore no further consent is required from patients in this respect.

However, practices are required to get consent to use SMS for anything other than telephone/letter for clinic/QOF invites (this is nothing to do with GDPR, required under QOF exception recording), and newsletters/announcements etc. as that would come under marketing, not direct care. This consent should not be obtained via SMS.

If practices were to send communications to all their patients for purposes other than patient appointment reminders/confirmations, the cost would be astronomical and would impact on our ability to support practices with other things, such as clinical systems support, migrations, training etc.

Please contact [gp.it@suffolk.nhs.uk](mailto:gp.it@suffolk.nhs.uk) if you have any further queries regarding the above. We will be sending out more information about the usage of SMS to all Practices in the next few weeks.

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## EDUCATION & TRAINING

## 11 Root Cause Analysis Training

'Learning from Mistakes,' an investigation report by the Parliamentary and Health Service Ombudsman (2017) into how the NHS in England failed to properly investigate the death of a three-year old child, recommended that training should be provided to staff across the health service in England on how to conduct serious incident investigations.

We are therefore offering a 1 day bespoke training programme for Primary Care Staff, including common issues such as misdiagnosis, prescribing errors and primary care treatment errors such as misadventure during shoulder injections or minor surgical procedures. [Click here](#) for more information.

If you would like to register, please contact [Penny Short](#), stating your name, position and place of work.

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## 12 Suffolk Respiratory Group

The next meeting of the Suffolk Respiratory Group will take place on **Thursday 28 June** at Bury St Edmunds Farmers Club (IP33 1HQ). The speakers will be Sally Harris and Deirdre Siddaway and they will be giving a talk entitled 'Spirometry Interpretation in Primary Care: What do all the numbers mean?' Registration and supper is at 6.30pm for a 7.15pm start. More information is contained on this [flyer](#). If you would like to attend, please email [suffolkrespiratorygroup@gmail.com](mailto:suffolkrespiratorygroup@gmail.com). Places are limited so please book early.

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### 13 Ipswich GP Speciality Training Programme

We currently have around fifty trainees on the programme. The GP trainees spend 18/12 in hospital posts at Ipswich hospital and then 18/12 in General practice. We have twenty one training practices on the programme-some town centre others rural and or coastal. We also share some joint training posts with the Colchester programme.

We organise 30 weeks of half day release teaching for the trainees in an academic year. The teaching is based at the education centre in Ipswich hospital. In addition, we have regular GP trainers meetings and faculty meetings with our hospital consultant colleagues.

The programme is co-ordinated by two local GPs; [Ayesha Tu Zahara](#) who is based at Two Rivers and [Jane Hill](#) who works at Hadleigh Health Centre.

If you would like to consider becoming a GP trainer or become approved as a training practice do email either one of us and we can help with the application. Alternatively, if you would like to come and do a presentation to the trainees please let Jane know.

Details of the programme are on the health education website - [www.heeoee.hee.nhs.uk/gpstlpswich](http://www.heeoee.hee.nhs.uk/gpstlpswich)

We also have a Facebook group: Ipswich GP training.

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### 14 PACT (Primary Care And Community Care Training Hub)

Ipswich & East and West Suffolk CCGs are working together with representatives from primary and community care services and training providers to address workforce and workload challenges to ensure that we have the right number of health and care professionals with the right skills to meet the evolving needs of local people.

**Please follow the link to [PACT Training Hub Newsletter Issue #34](#).**

If you would like to sign-up to the newsletter, have any training queries or suggestions, or would like to join the CEPN Steering Group in your CCG area please email [CEPN@suffolkch.nhs.uk](mailto:CEPN@suffolkch.nhs.uk).

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## CONTACT

- 15 Your views and feedback are very much appreciated. If you have any comments, suggestions or contributions for inclusion in The Weekly Inbox, [please email us](#).

If you are not currently on the regular distribution list for the Weekly Inbox but would like to be, you can [sign up here](#).

For queries relating to contracts, please email [IESCCG.gp-contract-queries@nhs.net](mailto:IESCCG.gp-contract-queries@nhs.net) with **Contracts** in the subject line.



**Safeguarding Children is Everyone's Responsibility:** news, guidance and resources can be found on the [CCG's Safeguarding Children webpage](#).

- [Bookmark the CCG website](#)
- [Latest news from the CCG](#)
- [Who's who in the Clinical Executive](#)
- [Useful links to NHS and other websites](#)
- [Ipswich and East Suffolk Falls Directory](#)
- [Referrals, Briefings and Pathways](#)
- [Download Digital Campaign Resources](#)
- [NHS England](#)
- [Ipswich Hospital website - GP section](#)



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## DID YOU KNOW...?

### 16 Child Safety Week 4-10 June 2018

Child Safety promotional week will be running from 4 to 10 June 2018.

There are many FREE downloadable resources available in the CAPT website:

<https://www.capt.org.uk/Pages/Category/child-safety-week>

The safeguarding team would encourage you to promote the safety messages and use available resources in your GP practices.

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